

# MEGA TeamWork

**With MEGA TeamWork, you can include all stakeholders in the EA management process through well-defined governance.**

## MEGA TeamWork Overview

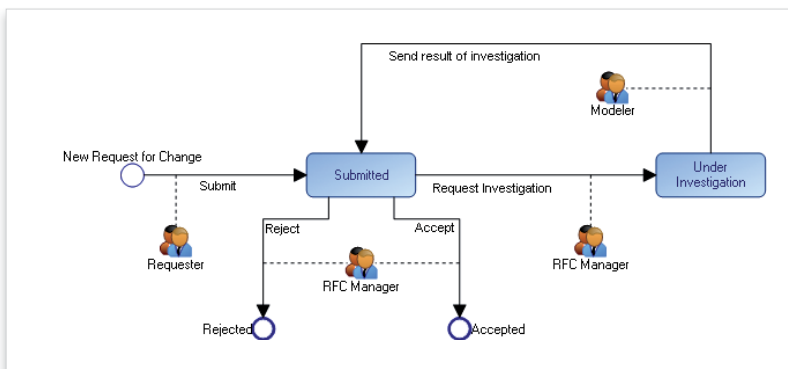
MEGA TeamWork helps EA project teams circulate repository content, review and approve requests, track changes and decisions, and manage and control project waivers and exceptions.

MEGA TeamWork reduces the time and risks inherent in managing change in the company's enterprise architecture, and improves the traceability of changes. It provides an audit trail of each change and the graphical representation of the process leading to changes. The customizable workflow enables the repository change management processes to fit any context.

Designed to improve collaboration, MEGA TeamWork insures optimum governance of a company's business and enterprise architecture because it integrates the change management process within the MEGA Suite. Coupled with MEGA Advisor, MEGA TeamWork extends collaboration outside of the immediate project team and allows all stakeholders to be a part of the change management process, facilitating governance and management of Enterprise Architecture programs within the organization. Coupled with MEGA Exchange, MEGA TeamWork can integrate any automated processes into the workflow, such as model transfer between repositories depending on company policy.

## KEY POINTS

- Circulate repository content change, review, and approval requests through automated workflows
- Track and document change processes and decisions
- Use notifications to communicate change events to those involved
- View status of all tasks through task lists and assignments for each person on the team



### Customized workflow lifecycles

- Generic workflow enables the launch of a sequence of actions associated with any object (or collection of objects) in the MEGA Suite repository, to be managed by a group of people, and to ensure its associated lifecycle (validation, approval, etc.).
- MEGA TeamWork provides the ability to constrain transitions between workflow stages, by automatically evaluating conditions.
- The workflow is defined by the diagram, making configuration easy.
- The product enables an automatic launch of emails and notifications at given stages in the workflow.

### MEGA Suite Repository collaboration tools

- Project team members have access to the list of their running workflows and their status.
- Users can view the types of workflows that they have permission to start depending on their profile.
- A wizard guides casual users through the launch of a new workflow.

### Request For Change (RFC) Workflow

- A predefined workflow enables the launch of a Request for Change on any object or model in the repository.
- Users are able to follow the complete workflow lifecycle.
- Notifications can be sent through email, or directly through internal notifications in the MEGA Suite environment.
- MEGA TeamWork is integrated with the MEGA Advisor Web portal, so that stakeholders outside of the project team can send a Request For Change.



## MEGA Suite

The MEGA Suite is comprised of four categories of products: modeling tools, control tools, transformation tools and communication tools.

The Modeling tools support projects ranging from process analysis to risk and control mapping to application analysis and design. Because the MEGA Suite is modular, each tool may be used independently or combined with other tools, depending on your project context. All products are based on a common repository and share the same platform services. The MEGA Suite also supports standard libraries and frameworks.



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